

Department of Veterans' Affairs
JOB OPPORTUNITY
Maintainer (Driver/Equipment Operator)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE.

Open To: The Public

Location: 287 West Street, Rocky Hill, CT

Hours Per Week: 37.5

Schedule: Monday - Friday 9 a.m. – 5 p.m.; Rotating Saturdays 8 a.m. – 4 p.m.; Days off Saturday, Sunday or Sunday, Monday.

Salary: TE11, \$1,233.61 Biweekly

Closing Date: September 15, 2014

Position Number: 2995

Description of Duties: Transportation of patients, mail, equipment and document pick-up and delivery, maintaining the vehicles in good, clean condition, and grounds care involving snow removal.

Knowledge, Skill and Ability: Some interpersonal skills, some oral and written communication skills, ability to follow oral and written instructions; ability to operate equipment and vehicles used in daily work; ability to learn policies and procedures; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work, some ability in simple record keeping.

Experience and Training: Any experience and training that provide the knowledge, skills and abilities listed above.

Special Requirement: Incumbents in this class MUST possess and retain a current Connecticut Motor Vehicle Operator License, Commercial Driver's License, Class B, with Air Brake and Passenger Endorsements. Incumbents will be subject to the Federal Commercial Drivers requirements, including random drug and alcohol testing and a pre-employment drug test.

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a completed state application for employment CT-HR-12 and a copy of your CDL driver's license to:

Department of Veterans' Affairs
Attn: Marjorie Mancini, Human Resources
287 West Street
Rocky Hill, CT 06067
Fax (860) 616-3536

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.